

BULAN WATER DISTRICT

ACCOMPLISHMENT REPORT CY 2020



A YEAR FOR THE COVID19 PANDEMIC

Introduction

The coronavirus disease (COVID-19) is an infectious disease caused by a new strain of coronavirus. This new virus and disease were unknown before the outbreak began in Wuhan, China, in December 2019.

On 30 January 2020, the Philippine Department of Health reported the first case of COVID-19 in the country with a 38-year-old female Chinese national. On 7 March, the first local transmission of COVID-19 was confirmed. WHO is working closely with the Department of Health in responding to the COVID-19 outbreak.

DOH activated the Incident Management Team as well as its Emergency Operating Centre. Key decisions are taken by the Inter Agency Task Force (IATF) and the Inter Agency Technical Working Group (IATWG) for the Management of Emerging Infectious Diseases, consisting of key government agencies like the Department of Foreign Affairs (DFA), Department of Tourism (DOT), Department of the Interior and Local Government (DILG), etc. The IATF is meeting on an as-needed basis to take decisions informed by daily risk assessments on travel restrictions and support to Filipinos overseas impacted by travel restrictions.

COVID-19 Alert System to Code Red sublevel 2 imposes temporary guidelines on stringent social distancing measures in the National Capital Region (NCR) from 15 March to 14 April 2020, including suspension of classes, mass gatherings and non-essential work, flexible work arrangements, and restriction on land, domestic air and sea travel to and from NCR. General community quarantine is controlled to limit access to basic necessities and work only.

Upon the Local Transmission of COVID-19 in NCR, the provincial government has placed Sorsogon under a state of calamity even if it has no recorded case of the novel coronavirus disease COVID-19 as of Monday, March 16. The provincial government passed Resolution no. 156 on March 16, declaring the province in a state of calamity, as a proactive response to the localized COVID-19 transmission in the country.

This declaration acknowledged the Sorsoganons' right to health and safety and to instill health consciousness among them, especially the most vulnerable.

According to the resolution, "at least 15% of the forecasted affected population based on science-based projection are in need of emergency assistance. Hence, more than 15 % of the total population is at risk province-wide."

Because of the situation along with the CSC Announcement No. 12 S. 2020 or the Alternative Work Arrangement in light of the Enhanced Community Quarantine over the entire Luzon, the Bulan Water District Board of Directors has given the authority to the Management to exercise discretionary powers and prerogative to stabilize, alleviate and the state of financial and management operations.

RESPONSE OF THE BULAN WATER DISTRICT

AFTER THE DECLARATION OF ENHANCED COMMUNITY QUARANTINE

On March 8, 2020, President Rodrigo Duterte signed Proclamation 922 placing the entire Philippines under state of public health emergency because of the COVID-19 threat that is looming in the nation. On the next day, March 9, Congressman Joey Salceda of the 2nd district of the province of Albay recommended a lockdown of the entire National Capital Region (NCR) for a period of seven days, in response to the COVID-19 threat.^[11] Some of Salceda's proposals for implementing the lockdown include banning mass transportation and stopping the operation of the Philippine expressway network that ply to and from the region, and cancelling of classes and work.

President Rodrigo Duterte conducted a thorough evaluation prior declaration on March 12, 2020 for the "community quarantine" of Metro Manila that would start at 12 midnight on March 15 up to April 14 that covers 16 cities and one municipality. Travelling through land, domestic air, and domestic sea from Metro Manila was suspended but with exceptions.^[16] For international travel, restrictions are imposed on those who came from countries with localized COVID-19 transmissions, except for citizens of the Philippines (including their foreign spouse and children) or holders of permanent resident visas and diplomat visas.^[17] Mass transportation vehicles are allowed to operate provided that persons riding these vehicles comply with the social distancing guidelines.^[18] Curfew has also put into place by the local government units (LGUs) of Metro Manila.

The Bulan Water District through Board Resolution No. 007 S. of 2020 Code 09 or authorizing the BWD Management to reprogram budgets and operational policy to assist concessionaires and employees during the declaration of Enhanced Community Quarantine dated March 17, 2020. With this power to reprogram the BWD Management have come up with the **SPACE Policy or Social Participation Against Covid19 thru E-Governance**, the utilization of available technology and communication to lessen the spread of Covid19.

RESOLUTION NO. 007 SERIES OF 2020 CODE 09

The Bulan Water District through the power of the Board of Directors Resolution No. 007 S. of 2020 Code 09 authorizing the BWD Management to reprogram budgets and operational policy to assist concessionaires and employees during the declaration of Enhanced Community Quarantine dated March 17, 2020.

Arising from this Board Resolution is the **“SPACE POLICY”** which stands for **“Social Participation Against Covid19 thru E-Governance”**. The **SPACE POLICY** is the series of Health protocols conducted by the Bulan Water District to ensure Safety Precautions with the involvement of Information, Communication Technology (ICT) Methods to deliver services and other information to the Concessionaires, stakeholders and employees of the Bulan Water District.

During the Implementation of the **SPACE POLICY** the following were conducted:

I. MARCH 11, 2020 – ANNOUNCEMENT OF ENHANCED COMMUNITY QUARANTINE (ECQ)

A. Upon the Declaration of the President on the ECQ. The Bulan Water District has created series of IEC materials to ensure awareness among the concessionaires and the BWD Employees.

B. A new protocol in payment scheme has been conducted in the Office to maintain sanitation and social distancing among concessionaires of Bulan. The hand-washing area, floor mat with chlorine and alcohols inside the office.





C. BWD Personnel have initiate sanitation and cleaning of the BWD Office during the declaration of Enhanced Community Quarantine.



D. Installation of Public Hand-Washing Area to provide assistance on the people of Bulan when it comes to sanitation.



E. Board of Directors Resolution authorizing the BWD Management to reprogram budgets to assist concessionaires and employees during the declaration of Enhanced Community Quarantine dated March 17, 2020.

BOARD OF DIRECTORS	
EXCERPT FROM MINUTES OF MEETING OF THE MEMBERS OF THE BOARD OF DIRECTORS HELD AT THE BULAN WATER DISTRICT OFFICE ON MARCH 17, 2020	
Present:	
Christopher G. Armengol	- Chairperson
Maria Paz G. Bajate	- Vice-Chairperson
Dr. Liberato A. Diaz	- Member/Secretary
Ben A. Ginete	- Member
Ronaldo M. Gocoyo	- Member
Rey Dennis L. Gilbas	- General Manager
Shari G. Brenches	- Recorder
RESOLUTION 007 SERIES OF 2020 CODE 03	
RESOLUTION APPROVING THE GRANT OF AUTHORITY TO MANAGEMENT TO EXERCISE DISCRETIONARY POWERS AND PREROGATIVE TO STABILIZE, ALLEVIATE AND THE STATE OF FINANCIAL AND MANAGEMENT OPERATIONS OF THE BULAN WATER DISTRICT	
WHEREAS, in line with the <u>effectivity</u> of the State of Public Emergency declared by the President of the Republic of the Philippines to address COVID-19, such as, but not limited the following	
<ol style="list-style-type: none"> 1. Re-program all budget items and schedules under the 2020 Corporate Operating Budget, based on the need of the Budget Item given the current threats of COVID-19 2. Enter into emergency, special and long-term on account arrangement/arrangements with suppliers and other "big" water districts to ensure availability of supplies and materials for water maintenance, water safety and non-revenue water reduction given the current situation of transportation in the country as a result of the declaration of community quarantine and 	

F. Adoption of CSC Announcement No. 12 or the Creation of Skeletal Workforce and Work from Home Scheme last March 19, 2020. Water Service Request and Frontline Officers availability from Mondays to Fridays. To maintain social distancing and mandatory wearing of Face Mask. At least 3 to 5 people inside the Administration Building.



G. Suspension Water Service Disconnection for delinquent accounts, installation of Water Service Connection and all forms of gatherings and seminars, Waiver of Penalties on March and April Bill and Averaging Scheme for April Statement of Account to avoid over exposure of BWD Personnel and maintain Social Distancing. .

BulanWater District
20 March · 🌐

Bulan Water District Advisory

Dahil sa ipinatupad pong Enhanced Community Quarantine upang mapigilan ang pagkalat ng COVID-19

Minabuti pong ipatupad ng Bulan Water District and Temporary Suspension of Water Service Disconnection sa loob ng 30 days.

Manatili po tayo muna sa bahay at sumunod sa anumang ipinatupad ng lokal na gobyerno.

Temporary suspended din po ang mga Seminars for Water Service Connection upang ipatupad ang Social Distancing kasabay po nito ang pansamantalang pagtigil ng installation of Water Service Connection dahil sa pahirapan ng pagdedeliver ng water meters mula pa sa NCR.

Sa kabila ng mga ito patuloy din pong bukas ang aming Opisina gamit ang Skeletal Work Force upang kayo ay mapagsilbihan sa anumang serbisyo tungkol sa Tubig

Maraming salamat po

BULAN WATER DISTRICT ADVISORY

In support to the community quarantine imposed in the town of Bulan, we the BWD Management encourage our concessionaires to remain **INDOORS** and help lessen the possibility of virus transmission.

We have already **extend the imposition of penalties** of water bill with due dates from **March 16, 2020 to April 14, 2020** and **temporary suspension of disconnection for delinquent accounts from March 17 to April 14, 2020**, thus there is no need to go out and pay bills right away.

To protect our employee as well and to lessen the social contact. The Water Bill for **April 2020** shall be conducted through average scheme in which the sum of the past **3 Consecutive Months Water Bill** divided by 3.

We are hoping for your cooperation and understanding.
We are appealing to our concessionaires to please.
Stay At Home!

The BWD Management shall continue serving you through our Skeletal Force from Monday to Friday 8:00 AM to 5:00 PM.

For Inquiries...
Please reach us through the following:
Email: bulanwaterdistrict@gmail.com
FB Message: [@BulanWater District](https://www.facebook.com/BulanWaterDistrict)
Tel No: (056) 555-2605
CP No: 09212176855

H. Assistance to the LGU in times of Disinfection and other needed chemicals to ensure sanitary solutions at the town of Bulan. Voluntary creation of Disinfection Team that will maintain quarantine facilities and roads at the town of Bulan



Disinfection of Quarantine Facilities and Maintenance of Sanitation of Main Roads at the Town of Bulan.



- I. Giving BWD Employees at least 3 washable face mask each, hand sanitation solutions like alcohols and hand sanitizers. Providing PPEs for Disinfection Team to ensure their safety during the hazardous task.



In support with the Enhanced Community Quarantine the Bulan Water District has set the following programs to assist the employees and the concessionaires of Bulan:

To Employees:

1. Providing the employees of a Skeletal Workforce Scheme and Work From Home Schedule to ensure social distancing inside the office and to decrease the number of days of going out.
2. Production of IEC Materials regarding the COVID-19 and precautionary measures to prevent the spread
3. Suspension of Disconnection and Field Collection to avoid social contact and possible transmission of COVID-19
4. Purchase of Safety Equipment such as face mask, gloves, alcohols and other sanitizing materials necessary for work.
5. Practice of Video Conference Calls for the Administrative Employees to deliver instructions for the continuous operations of the Bulan Water District
6. Grant of Financial and Grocery Assistance for the BWD Employees and Job Orders affected by the Enhanced Community Quarantine
7. Authorization of No Work with Pay program for the Job Orders to assist their finances during the Enhanced Community Quarantine.
8. Authorization of Hazard pay for the Employees for those who have physically rendered their service during the Enhanced Community Quarantine

To Concessionaires

1. Suspension of Collection and Disconnection of Delinquent Accounts to ensure that water is available during the Enhanced Community Quarantine
2. Waived penalties for 30 days during the Enhance Community Quarantine
3. Suspension of Installation of Water Service Connection and Orientations to avoid social contact
4. Precautionary Protocols before entering the office such as hand washing areas, floor with disinfectant for slippers and shoes and develop social distancing during payment.

5. Provided a Public hand-washing area near the public market to provide assistance for the town of Bulan in fighting the spread of COVID-19
6. Assistance to the MDRRMC for the sanitation and maintenance of the town to avoid the spread of Covid-19
7. Continuous water service activities to ensure water is available during the enhanced community quarantine.

Effects of Enhanced COVID-19

1. Lockdowns has affected the movement of employees, availability of manpower has been affected
2. Suspension of collection of arrears, disconnection and suspension of installations the collection efficiency has decreased.
3. Increasing expenses to assist the needs of employees despite the current situation of collection efficiency
4. Decreasing numbers of Payment with an average of Php 4000.00 per day collection versus the Php 80,000.00 per day collection before the Enhance Community Quarantine.
5. Suspension of projects such as the ICG-Loan on the Rehabilitation and Upgrading of Bulan Water District Water System (Phase 1) and the Installation of 5000 CMD Capacity Water Treatment Plant (Phase 2) that will affect the plan to serve the water supply by Summer to ensure water supply during drought and extreme heat.

Our agency must have suffered in the continuous economical effect of COVID 19 but our desire to serve the people will never be hampered with the pandemic.

Prepared by


ENGR. REY DENNIS L. GILBAS

General Manager C