



Republic of the Philippines
BULAN WATER DISTRICT

Bulan, Sorsogon
Email Add: wdbulan@yahoo.com
Telephone No. (056) 555-26-05

PROCUREMENT SERVICE -DBM
REGIONAL DEPOT V

RECEIVED

[Signature] DATE 11-17-17

November 17, 2017

DIR. MARIA ANGELITA C. CELIS
Regional Director
Department of Project & Management
Regional Office No. 5
Ramis, Legaspi City

Sir/Madam:

We are respectfully submitting herewith Approved Annual Procurement Plan (APP) for 2018. For your reference and guidance.

Thank you very much and more power.

Respectfully yours,

[Signature]
MARY JOYCE B. PENOS
Senior Corp. Budget Analyst

PROCUREMENT SERVICE - DBN
REGIONAL DEPOT V
RECEIVED
11-1

1. Select the appropriate worksheet depending on the nearest Regional/Provincial Depot in your area.

- Department/Bureau/Office: Bulan Water District
Region: V
Address: De Vera St., Zone 4 Bulan Sorsogon

Contact Person: Gemma H. Calupit
Position: Storekeeper D
E-mail: wdbulan@yahoo.com
Telephone/Mobile Nos: (036) 555-2605

Item & Specifications		Unit of Measure	Quantity Requirement																				Price Catalogue as of Sept	TOTAL AMOUNT		
			Jan	Feb	March	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			Total Quantity	
CHEMICALS & FILTERING MATERIALS																										
1	GRANULAR CHLORINE - 70% ACE CLOH- JAPAN	drum			20		150000		20		20	150000		20		20	150000		20		20	150000	80	7,500.00	600,000.00	
OFFICE SUPPLIES						0																	80	12.00	960.00	
1	Balpen	pc.				0		80			80	960				0								80	12.00	960.00
2	B. Paper-Advance/long	ream							30		30	5400				0		30			30	5400	60	180.00	10,800.00	
3	B. Paper-Advance/short	ream				0					30	4,950				0		20			30	3300	50	165.00	8,250.00	
4	B. Paper-Office Pro/Short	ream						10			10	1200				0					0		10	120.00	1,200.00	
6	B. Paper - Multi -Colored	ream				0		10			10	2500				0					0		10	250.00	2,500.00	
7	B. Envelope - long	pc.				0		60			60	210				0					0		60	3.50	210.00	
8	B. Envelope - short	pc.				0		60			60	150				0					0		60	2.50	150.00	
9	Cartridge 303	pc.				0			3		3	11220				0					0		3	3,740.00	11,220.00	
10	Computer Ink - T664	pc.				0	25				25	10000	25		25	10000					25		50	400.00	20,000.00	
11	Computer Ink - HP 704	pc.				0	10				10	4500	10		10	4500					0		20	450.00	9,000.00	
12	Computer Ribbon 2175	pc.				0	15				15	9300				0					0		15	620.00	9,300.00	
13	Correction Tape	pc.				0	50				50	2400				0					0		50	48.00	2,400.00	
14	Developing Assembly	unlt				0	0				0		1		1	15000					0		1	15,000.00	15,000.00	
15	Fixing Assembly	unlt				0	0				0		1		1	15000					0		1	15,000.00	15,000.00	
16	Foilder - Long/white, 14 pts	pc.				0	100				100	600				0					0		100	6.00	600.00	
17	Foilder - Short/white, 14 pts	pc.				0	100				100	450				0					0		100	4.50	450.00	
18	Foilder - Long/expanded	pc.				0	75				75	2250				0					0		75	30.00	2,250.00	
19	Gel Pen - filler	pc.				0	25				25	575				0					0		25	23.00	575.00	
20	Gel Pen	pc.				0	20				20	560				0					0		20	28.00	560.00	
21	Glue-Multi Purpose	pc.				0	6				6	360				0					0		6	60.00	360.00	

22	Highlighter Marker - HBW	pc.			0		6		6	108			0			0		6	18.00	108.00
23	Ledger Sheets	pc.		12	12	1800	12		0				0			0		12	150.00	1,800.00
24	Medical Equipment	pc.		1	0	5000	1		0				0			0		1	5,000.00	5,000.00
25	Oslo Paper - Nappco	ream			0		5		5	875			0			0		5	175.00	875.00
26	Packing Tape	pc.			0		15		15	975			0			0		15	65.00	975.00
27	Paper Clip - Small	pc.			0		20		20	180			0			0		20	9.00	180.00
28	Paper Clip - Big	pc.			0		25		25	625			0			0		25	25.00	625.00
29	Pentel Pen - Broad Fine	pc.			0		6		6	240			0			0		12	40.00	480.00
30	Photodrum (Copier)	pc.			0		1		1	17500			0			0		1	17,500.00	17,500.00
31	Rubber Band - Lion	box			0		30		30	300			0			0		30	10.00	300.00
32	Scotch Tape 1"	pc.			0		12		12	144			0			0		12	12.00	144.00
33	Scotch Tape 1/2"	pc.			0		20		20	160			0			0		20	8.00	160.00
34	Staple Wire # 10	pc.			0		5		5	225			0			0		5	45.00	225.00
35	Staple Wire # 35	pc.			0		6		6	300			0			0		6	50.00	300.00
36	Sport's Equipment	pc.			0		1		1	5000			0			0		1	5,000.00	5,000.00
37	Toner - NPG 28	pc.			0		6		6	15900			0			0		6	2,650.00	15,900.00
38	USB Flash Drive-HP	pc.			0		5		5	2500			0			0		5	500.00	2,500.00
39	White Board Marker	pc.			0		6		6	270			0			0		6	45.00	270.00
40	Brown Envelop - Plastic/Long	pc.			0		54		54	1350			0			0		54	25.00	1,350.00
41	Brown Envelop - Plastic/short	pc.			0		30		30	600			0			0		30	20.00	600.00
42	Battery - Double A	pc.			0		30		30	900			0			0		30	30.00	900.00
43	Battery - Triple A	pc.			0		30		30	750			0			0		30	25.00	750.00
ACCOUNTABLE FORMS PLATES & STICKERS																				
1	Blank Check - PNB	stubs			0		15		15	6825			0			0	0	15	455.00	6,825.00
2	Gov't Official Receipt	pads			0				0				0		100	100	25000	100	250.00	25,000.00
3	W. Bills Official Receipt	boxes			0				0		15	103500				0	0	15	6,900.00	103,500.00
CONSTRUCTION MATERIALS																				
1	Brass Coupling 1/2	pc.		25	25	5750		25	25	5750			0			0		50	230.00	11,500.00
2	Brass Coupling 3/4	pc.		25	25	8000		25	25	8000			0			0		50	320.00	16,000.00
3	C.I. Sleeve Type Coupling 8"	pc.			5	5	22000		5	5	22000		0			0		10	4,400.00	44,000.00
4	C.I. Sleeve Type Coupling 6"	pc.			5	5	16000		5	5	16000		0			0		10	3,200.00	32,000.00
5	C.I. Sleeve Type Coupling 4"	pc.			5	5	11770		5	5	11770		0			0		10	2,354.00	23,540.00
6	C.I. Sleeve Type Coupling 3"	pc.			0	10		10	10	19000			0			0		10	1,900.00	19,000.00
7	C.I. Sleeve Type Coupling 2 1/2"	pc.			0	10		10	10	15000			0			0		10	1,500.00	15,000.00
8	C.I. Sleeve Type Coupling 2"	pc.			0	10		10	10	12000			0			0		10	1,200.00	12,000.00
9	Compression Coupling 1/2	pc.		50	50	5500		50	50	5500		50	5500	50	50	5500	200	110.00	22,000.00	
10	Compression Elbow 1/2	pc.		50	50	7000		50	50	7000		50	7000	50	50	7000	200	140.00	28,000.00	
11	Compression Tee 1/2	pc.			0			30	30	4500			0			0		30	150.00	4,500.00
12	Compression Coupling 3/4	pc.			0			30	30	4560			0			0		30	152.00	4,560.00
13	Compression Elbow 3/4	pc.			0			30	30	4800			0			0		30	160.00	4,800.00
14	Compression Tee 3/4	pc.			0			10	10	1650			0			0		10	165.00	1,650.00
15	Compression Coupling 1"	pc.			0				0		30	3900				0		30	130.00	3,900.00
16	Compression Elbow 1"	pc.			0				0		10	1500				0		10	150.00	1,500.00
17	Compression Tee 1"	pc.			0				0		10	2060				0		10	206.00	2,060.00
18	Compression Coupling 2"	pc.			0				0		50	25750				0		50	515.00	25,750.00
19	Compression Elbow 2"	pc.			0				0		30	20910				0		30	697.00	20,910.00
20	Compression Tee 2"	pc.			0				0		5	9670				0		5	934.00	4,670.00
21	Fire Hydrant Head 3 x 2 1/2	pc.			0			7	7	60781			0			0		7	8,683.00	60,781.00
22	G.I. Bushing 3/4 x 1/2-thick	pc.		20	20	700			0				0			0		20	35.00	700.00
23	G.I. Cap Red. 3/4 x 1/2	pc.		10	10	350			0				0			0		10	35.00	350.00
24	G.I. Elbow 1/2 - thick	pc.		50	100	4000			0				0			0		100	40.00	4,000.00
25	G.I. Elbow Red. 3/4 x 1/2	pc.		50	50	1750			0				0			0		50	35.00	1,750.00
26	G. I. Nipple 2 1/2 x 3	pc.			5	5	1250		0				0			0		5	250.00	1,250.00
27	G. I. Nipple 2 x 6	pc.			5	5	875		0				0			0		5	175.00	875.00
28	G.I. Plug 1/2 - thick	pcs.		100	100	3000		100	100	3000		100	100	3000		0		300	30.00	9,000.00
29	G.I. Plug 3/4	pcs.		100	100	2500		50	50	1250			0			0		150	25.00	3,750.00
30	G.I. Straight Elbow 1/2	pcs.		50	50	2200			0				0			0		50	44.00	2,200.00
31	G. I. TEE 3/4	pcs.			5	5	350		0				0			0		5	70.00	350.00
32	G.I. Union 1/2	pcs.			5	5	175		0				0			0		5	35.00	175.00
33	Hacksaw Blade	pcs.			0			50	50	3750			0			0		50	75.00	3,750.00
34	Compression Male Adapter 1/2	pc.		50	50	3250			0				0			0		50	65.00	3,250.00
35	Compression Male Adapter 3/4	pc.		20	20	1500			0				0			0		20	75.00	1,500.00
36	Compression Male Adapter 1"	pc.		20	20	2000			0				0			0		20	100.00	2,000.00
37	PVC Pipe - Atlanta (1 x 3 mtrs.)	pc.		40	40	3000			0				0			0		40	75.00	3,000.00
38	HDPE PIPE 3/4", SDR 11 X 150m	rolls			0			5	5	23,500			0		5	23500	10	4,700.00	47,000.00	
39	HDPE PIPE 1/2", SDR 11 X 300m	rolls			5	5	28500		5	5	28500		5	5		0		15	5,700.00	85,500.00
40	SADDLE CLAMP 4 X 1/2-plastic	pcs.			5	5	2550			0			0			0		5	510.00	2,550.00
41	SADDLE CLAMP 3 X 1/2-plastic	pcs.			5	5	1950			0			0			0		5	390.00	1,950.00
42	SADDLE CLAMP 8 X 1/2-C.I.	pcs.			2	2	5000			0			0			0		2	2,500.00	5,000.00
43	SEAL TAPE	boxes			5	5	18500			5	18500			0		0		10	3,700.00	37,000.00
44	UPVC PIPE 3", S 8, C 150	pcs.			0			15	15	27750			0			0		15	1,850.00	27,750.00

45	UPVC PIPE 6" S B, C 150	pcs.		100	100	520000		0						0			100	5,200.00	520,000.00		
46	UPVC PIPE 8" S B, C 150	pcs.			20	160000		0						0			20	8,000.00	160,000.00		
47	Water Meter 1/2"	sets			100	145000		100	100	145000			100	100	145000		400	1,450.00	580,000.00		
48	Water Meter 1"	sets			50	90000											50	1,800.00	90,000.00		
49	WET NET FLOW METER/PRESSU	unit				0		1	1	150000					0		1	150,000.00	150,000.00		
OFFICE EQUIPMENT																					
1	CASIO CALCULATOR - 12 DIGITS	units			0		3	3	3600					0			3	1,200.00	3,600.00		
2	FAX MACHINE	unit			0						1	1	15000		0		1	15,000.00	15,000.00		
FURNITURE & FIXTURE																					
1	FILING CABINET - STEEL	unit			0						1	1	12500		0		1	12,500.00	12,500.00		
INFORMATION & COMMUNICATION TECHNOLOGY EQUIPMENT																					
1	C.C.T.V	set			0			1		1	50000			0		1	50,000.00	50,000.00			
2	COMPUTER SET	set			0			1		1	30000			0		1	30,000.00	30,000.00			
3	COMPUTER MONITOR 18.5"	unit			0	2	2	11000			0			0		2	5,500.00	11,000.00			
4	C.P.U	unit			0	2	2	30000			0			0		2	15,000.00	30,000.00			
5	DSLR CAMERA-Nikon/Canon	unit			1	1	30000				0			0		1	30,000.00	30,000.00			
6	LAP TOP	unit			1	1	35000				0			0		1	35,000.00	35,000.00			
7	MULTI-MEDIA PROJECTOR	unit			0	1	1	35000			0			0		1	35,000.00	35,000.00			
8	PRINTER Px 2175	unit			1	1	25000				0			0		1	25,000.00	25,000.00			
9	U.P.S	unit		3	3	0										3	800.00	2,400.00			
MOTOR VEHICLES																					
1	MOTORCYCLE	unit			0		1	1	85000						0		1	85,000.00	85,000.00		
2	TOPDOWN - STAINLESS	unit			0		1	1	60000						0		1	60,000.00	60,000.00		
OTHER PROPERTY PLANT & EQUIPMENT																					
1	AIRCON WINDOW TYPE 1.5HP	units			0		2	2	36000						0	1	18000	3	18,000.00		
2	AUTOMATIC VOLTAGE REG.	units		3	3	2250			0						0		3	750.00	2,250.00		
3	PIPE WRENCH 12"	pcs.			0			4	4	9200					0		4	2,300.00	9,200.00		
4	PIPE THREADER W/ HANDLE 1/2"	set			0			1	1	16500					0		1	16,500.00	16,500.00		
5	PIPE THREADER W/ HANDLE 3/4"	set			0			1	1	23000					0		1	23,000.00	23,000.00		
6	STAND FAN 16"	units			0	2	2	3000						0		2	1,500.00	3,000.00			
7	SUBMERSIBLE PUMP 1/2HP	units			0		2	2	200000					0		1	100,000.00	100,000.00			
8	SUBMERSIBLE PUMP MOTOR 1/2HP	units			0		2	2	170000					0		1	85,000.00	85,000.00			
9	METER READING EQUIPMENT	units			0	3	3	180000						0		3	60,000.00	180,000.00			
10	CEB. SET 19 KVA	units			3	1	1	100000						0		1	100,000.00	100,000.00			
11	WELDING MACHINE 100 AMPERE	set								1	1	17000			0		1	17,000.00	17,000.00		
12	SUBMERSIBLE PUMP 3" (De-water in Pump thp) Discharge 3"	set				1	1	16000									1	16,000.00	16,000.00		
OTHER SUPPLIES & MATERIALS INVENTORY																					
1	DIGITAL VOLT METER (Clamp Meter)	unit			1	1000		0						0			1	1,000.00	1,000.00		
2	FLASHLIGHT - HEAVY DUTY	pcs.			2	1600		0						0			2	800.00	1,600.00		
3	HAMMER	pcs.			3	2100		0						0			3	700.00	2,100.00		
4	SHOVEL - TOMBO	pcs.			3	2250		0						0			6	750.00	4,500.00		
5	WALL CLOCK	units			3	2400		0						0			3	800.00	2,400.00		
6	Mountain Bike	units			4	24000		0						0			4	6,000.00	24,000.00		
WATER SUPPLY SYSTEMS																					
1	CONTROLLER FOR SUBMERSIBLE PUMP - 1/2HP	unit		1	1	60000		0						0			1	60,000.00	60,000.00		
2	DOSING PUMP	units			0			3	3	90000				0			3	30,000.00	90,000.00		
C.TOTAL (A + B):																				4,320,873.00	
D. ADDITIONAL PROVISION FOR																				423,087.30	
E. GRAND TOTAL (C + D)																				4,642,960.30	
F. APPROVED BUDGET BY THE																				27,285,774.02	
G. MONTHLY CASH REQUIREMENTS																					
G.1 Available at Procurement Service Stores																					
G.2 Other Items not available at PS but																					
TOTAL MONTHLY CASH																					

*Other categories that are not
indicated herein
** Prices are FOB Manila/Applicable
for items under A.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

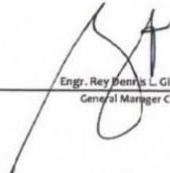

Gemma H. Calupit
Store Keeper D

Date Prepared: October 2017

Certified Funds Available /
Certified Appropriate Funds Available:


Mary Rose B. Penos
Senior Corporate Budget Analyst

Approved by:


Engr. Rey Dennis L. Gilbas
General Manager C