

Republic of the Philippines
BULAN WATER DISTRICT
De Vera St., Zone-4, Bulan, Sorsogon
Tel No: (056) 555-2605

Website: bulanwaterdistrict@gmail.com and wdbulan@yahoo.com

ACCOMPLISHMENT REPORT C.Y 2018



BULAN WATER DISTRICT HISTORY

Bulan Water District has been recipient of big loans from LWUA with actual availments aggregating Ph 35.937 Million as of March 31, 1997. The bulk of these financial assistance came from:

- (a.) Initial Php 100,000.00 mini loan granted in July 1978 to finance the construction of the office building.
- (b.) Php 5.150 Million IIP loan approved in August 1979 which finance the immediate interim improvements needs. In 1981, the Phase 1-A project was implemented under the management of Mr. Antonio O. Vytiaco. The improvements program involved the replacement of old cast iron pipes with 225 mm UPVC pipes from Mariboc Spring up to Barangay Roxas with an approximate length of 5 kilometers.
- (c.) Level III loan amounting to Php 32.089 Million (net of Php 6.343 Million government grant) approved in December 1992 to finance the rehabilitation and replacement of transmission distribution mains and purchase of service connection materials. In 1993, the Interim Improvement Program (IIP) was implemented for additional transmission and distribution mains from Barangay Roxas to the town proper using 200 mm UPVC pipes passing the ground reservoir at Barangay Somagongsong to augment the water pressure with a total length of 17,844 meters.

Funded under DANIDA V package, the said Level III project aimed to address the existing system deficiencies such as the inadequate water supply brought about by a very high unaccounted for water.

Implementation of the project, however, suffered delays and it was only in mid 1995 that it was reported complete. It is worth mentioning that the BWD has been up-to-date in its loan obligations with LWUA. Records of Bulan Water District is remarkably impressive as far as LWUA loan obligations settlement is concern.

In 2008, the Bulan Water District acquired an additional source- the Halagok-hagok Spring in Barangay Calpi, whereby the Local Government Unit(LGU) Bulan constructed the two(2) intake tanks. This project was interconnected at Barangay Roxas with a total length of 4200 meters using 150 mm PVC pipes.

WATER SOURCES:

At present, the Bulan Water District Water Supply System maintains two(2) spring sources; one is the Mariboc Spring at Barangay Dolos and the other one is the Halagok-hagok Spring at Barangay Calpi with individual intake boxes. Two(2) deepwells at sitio Pawa and at Barangay Lajong.

With the rapid increase on demands for water services, the concessionaires of Bulan have increasingly asking for sufficient supply of water. On this process the Bulan Water District has been utilizing water supply from Mariboc Spring at Brg. Dolos, Bulan, Sorsogon, this has been the standard operation for so many decades.

The Mariboc Spring is the main water source that supplies more than half of the BWD concessionaires but as the time goes by the spring has been depleting to its critical level due to deforestation, extreme weather condition and below normal rainfall. Because of the rapid depletion BWD lost 898 concessionaires by second quarter of 2015. This has alarmed the management to develop a new water source to augment water that will sustain the water supply of Bulan. The Bulan Water District is conducting research specifically the Vulnerability Assessment Plan, Emergency Response Plan in compliance to the Risk Reduction in the Municipality of Bulan.

The Bulan Water District has received the Certificate on Compliance for Water Safety Plan dated September 4, 2018 valid until September 4, 2021. At present the Bulan Water District is conducting more projects to be recognized in the Water Service Industry.

MARIBOC SPRING

The Mariboc Spring is located at Brg. Dolos, Bulan, Sorsogon its maximum capacity is 45 lps during Year 2010-2012. As the climate change came thru depletion of Water occurred that has provided the water depletion dilemma, at present the spring has a capacity of 40 lps for C.Y 2017. It is a spring from above the mountains that supplies water necessities for the concessionaire of Bulan.

The Spring is currently depleting due to excessive summer heat, but being rehabilitated thru reforestation. The Spring service 65% of the Barangays under the service of Bulan Water District. This source has passed the Philippine National Standard for Drinking Water.

At present the Bulan Water District has started developing a mini water-shed to ensure the regeneration of water supply at the Mariboc Spring. The BWD Management plans to incorporate the proposal for declaration of Protected Watershed to the Sangguniang Bayan on the 1st quarter of CY 2019 to develop the Water Source and ensure the contribution to Reforestation and reduce the Green House Effect of Global Warming.

HALAGOK-HAGOK SPRING

Halagok-hagok Spring source is located at lot 5204 owned by the Bulan Water District by way of absolute sales from Iluminada R. Asuncion-Guzman. The parcel of land is situated at Barangay Calpi, Bulan, Sorsogon containing an area of 25,260 square meters.

Lot 5204 is titled in the name of Bulan Water District. The spring serve as a recharging water source to support the Mariboc Spring, its maximum capacity is 5 lps. At present this is the place for seedlings and mini soil bed to develop the trees that will be planted for the Mini-Water Shed. There are pili, bamboos and other endemic plants and trees being taken care of to ensure the growth of the plants and trees.

SITIO PAWA DEEPWELL

Sitio Pawa Deep Well was develop thru the effort of BWD Internal Cash Generated (ICG) Fund. After series of Geo-physical Analysis, it has been approved to construct a deep well at sitio Pawa last March 2016. It has been operational in the middle of October, 2016, with a maximum capacity of 10 lps. Constructed a pump House to ensure that equipment and chlorinator are in safe storage. Sitio Pawa is currently servicing Barangay Lajong, Bliss, Zone 8, ICS and San Vicente, for 24 hours daily operations.

At present, Sitio Pawa helps on the Augmentation of Water Supply in the Barangays surrounding the area, it helps the distribution of enough water supply to concessionaires specifically that there is a Hospital at the Area.

BARANGAY LAJONG DEEP WELL

Lot 1180 py of the Bulan Cadastral Survey containing an area of Seven Thousand Six Hundred Sixteen (7616) square meters, more or less, and bounded as follows; North- Beguin River and Lot 1180 pt; East Lot 1181; South Lot 1181 and Lot 1178; and on the Wet Lot by Lot 1179. Coconut tress are its permanent improvements. Still declared in the name of Arenio Gerero under ARP No. 2002-02-023-0366 effective year 2003.

The acquisition of the lot in Barangay Lajong , Bulan, Sorsogon for a deep well project last July 08, 2015 had open beneficial advantage not onl to the constituent of Barangay Lajong but more so the whole area of the BWD distribution lines and other Barangays for expansion and areas that have no supply of water.

The Deep Well is powered by submersible pumps with a maximum capacity of 10 lps to supply water on the nearby Barangays. The deep well is not operational due to rehabilitation to eradicate the iron and manganese content. The Iron Manganese Water Treatment Removal has been installed and currently provided good result and has eradicate the sign of Iron and Manganese, the Physical/Chemical as of the present has ensured that the water supply has complied to the Philippine Nation Standard for Drinking Water (PNSDW).

POLICIES AND GUIDELINES PROMULGATED BY THE BOARD OF DIRECTORS

1. RESOLUTION NO 10 SERIES OF 2018 CODE 08 ^{27TH} day of February 2018

RESOLUTION APPROVING THE POLICY GUIDELINES IN THE TIMELINE OF METER READING AND BILL DELIVERY OF THE CONCESSIONAIRES OF BULAN WATER DISTRICT

WHEREAS, the Meter Reading is only conducted by 4 BWD Employees namely: Mr. Sarex G. Gerolia, Mr. Ronaldo Agnote, Mr. Rory Vitero and Mr. Dominador Guadamor Jr.

WHEREAS, the BWD proposed the new scheme on the execution of meter reading schedule will be conducted by the following:

1 st Day of the Month	BARANGGAYS	METER READERS	2 nd Day of the Month	BARANGGAYS	METER READERS	3 rd Day of the Month	BARANGGAYS	METER READERS
	Zone-1	Popong		Zone-8	Rory		Aquino	Sarex
	Zone-3	Popong		ICS	Mhar		San Francisco	Rory
	Zone-2	Rory		Somagongsong	Nomer		J.P Laurel	Domi
	Zone-4	Mhar		San Vicente	Domi		<i>Note: These remaining Baranggays might take a 1 day and a half as need arises</i>	
	Zone-5	Sarex		Managa-naga	Sarex			
	Zone-6	Nomer		Obrero	Popong			
	Zone-7	Domi						

WHEREAS, the inclusion of Job Orders on the Meter Reading Schedule will prepare them to familiarize the location of concessionaires and enables them to practice multi-tasking.

2. RESOLUTION NO 11 SERIES OF 2018 CODE 08 ^{27TH} day of February 2018

RESOLUTION ADOPTING THE LWUA MEMORANDUM CIRCULAR NO. 005-18 – GUIDELINES IN THE ANNOUNCEMENT OF WATER SERVICE INTERRUPTION

WHEREAS, Pursuant to the directive of the President per Cabinet Action/Decisions dated February 5, 2018, from Cabinet Secretary Leoncio B. Evasco Jr., all Water Districts (WDs) and Rural Waterworks System Associations (RWSAs) are hereby required to announce scheduled water service interruptions, through any of the following means, at least (3) days before the scheduled interruptions:

- a. People's Television Network (PTV 4); and/or
- b. The Nearest television Network
- c. National or local radio Stations
- d. National or local print media;
- e. Social media platforms e.g., facebook twitter etc.

WHEREAS, in the adoption of the BWD to the said memorandum, the following means of communication shall be selected:

- a. Local Radio Station
- b. Local Television Network Provider
- c. Social Media Platforms: Facebook, Official Website of BWD
- d. BWD SMS Scheme
- e. Posting of Announcement on Conspicuous Places. (using full size cartolina, illustration boards or tarpaulins)

3. RESOLUTION NO 13 SERIES OF 2018 CODE 08

RESOLUTION APPROVING THE POLICY GUIDELINES IN THE ISSUANCE OF CLEARANCE FOR PRIVATE WATER SERVICE PROVIDERS SUCH AS WATER REFILLING STATION PRIOR ISSUANCE OF MUNICIPAL BUSINESS PERMIT AT THE LGU-BULAN.

WHEREAS, the Bulan Water District is held responsible in the Water Safety and Water Quality for concessionaires of Bulan, whether Residential, Commercial or Industrial Connection.

WHEREAS, the BWD will issue Clearance to Water Refilling Stations after inspection to ensure that the water supply that will be catered to their clients is from our water source to ensure the safety and quality water.

WHEREAS, in the event that the Water Refilling station has an existing water source (such as Deep Wells, Shallow Wells and etc) and found fraudulently using it to serve their clients, their Clearance will be revoked or the BWD shall not issue clearance.

WHEREAS, the BWD endeavors to determine that prior issuance of water clearance, the Water Refilling station will comply on the Philippine National Standard for Drinking Water (PNSDW) to ensure the water safety of their clients

4. RESOLUTION NO 20 SERIES OF 2018 CODE 08 17TH OF MAY 2018

RESOLUTION APPROVING THE REVISED POLICY GUIDELINES FOR THE BALIK-TAKOD PROGRAM OF THE BULAN WATER DISTRICT FOR C.Y 2018

WHEREAS, under the Oplan Balik-Takod Program the payment scheme will be:

- a. Application from the Concessionaires Requesting for Reconnection
- b. Qualified Applicants
 - Concessionaires with Arrears for two Months and Up
 - Arrears hasn't been paid for the last 6 months and up after disconnection
- c. Inspection and Computation of the Fees embedded in the Reconnection
 1. No payment on 1600 for Replacement of Water Meter – Concessionaires Water Meter will be used again provided that it will undergo water meter calibration and serviceable.
 2. No Service Connection Fee applied for there is no new Water Meter released

Charges to be paid in full

1. Payment of Materials in full - *Will vary if the Concessionaire's water connection needs replacement*
2. Labor Charge

Remaining Balance for Staggered Payment for 3 Months

1. Arrears
2. Reconnection Fee
3. Maintenance Fee

Fees Embedded for the Request of Reconnection

1. Water Meter - No Payment

2. Service Connection Fee	-	No Payment
3. Materials	-	Paid in Full
4. Labor Charge	-	Paid in Full
5. Arrears	-	Arrears less than 1000 should be paid in full
	-	Arrears more than 1000 will be included in the Staggered Payment
6. Reconnection Fee	-	500 (Included in the Staggered Payment)
7. Maintenance Fee	-	500 (included in the Staggered Payment)

5. RESOLUTION NO 34 SERIES OF 2018 CODE 08

RESOLUTION APPROVING THE POLICY GUIDELINES FOR THE GAD PROGRAM “ALAY-METRO PARA KAY LOLO AT LOLA” – A PROGRAM ON AVAILING THE STAGGERED PAYMENT ARRANGEMENT ON SENIOR CITIZENS’ APPLYING FOR NEW WATER SERVICE CONNECTION AT THE BULAN WATER DISTRICT

WHEREAS, the GAD Focal Point System of the Bulan Water District proposed to expand the scope of this privileges by providing the Senior Citizens’ a new program under the Gender and Development.

WHEREAS, due to the success of the Alay Metro sa Solo Parent for CY 2018, the BWD GFPS presents the **Alay-Metro Kay Lolo at Lola** – A program on availing the staggered payment arrangement on Senior Citizens’ applying for new water service connection at the Bulan Water District.

6. RESOLUTION NO 39 SERIES OF 2018 CODE 03 13th day of December 2018

RESOLUTION ADOPTING THE POLICY GUIDELINES ON CONTRACT OF SERVICE STAFF AS PER CSC, COA, DBM JOINT CIRCULAR NO. 1 S. 2017 OR THE REVISED RULES AND REGULATIONS GOVERNING CONTRACT OF SERVICE AND JOB ORDER WORKERS IN THE GOVERNMENT

WHEREAS, as per CSC, COA, DBM Joint Circular No. 1 S. 2017 or the Revised Rules and Regulations Governing Contract of Service and Job Order Workers in the Government. Specifically Paragraph 11. 5 in which Services of individuals engaged through contract of service and job orders shall be paid salary/wage equivalent to the daily salary wage/of such salary wage effective January 1, 2019. The premium payment may be paid monthly in lump sum or in tranches. (i.e mid-year and year-end payments)



2. Nominee as the Most Outstanding Water District of the Philippines

Commending the Bulan Water District for a job well done!!! Nominated as one of the Most Outstanding Water District of the Country for the Year 2017.. During the Local Water Utilities Administration Most Outstanding Water Districts Awards 2018 on September 17, 2018.



3. GENDER AND DEVELOPMENT

The Bulan Water District upholds the endeavor to continue being the GAD Champion in terms of Gender Sensitivity, Gender Equality and Anti-Gender Discrimination. Attached herewith in this accomplishment report is the GAD Accomplishment Report for CY 2018 that is annually submitted to the LWUA and the GAD Plan and Budget for 2020.



C.Y. 2018 PROFILE AND DATA BASE

➤ Administrative Division

Plantilla of Personnel

POSITION TITLE (3)	SALARY GRADE (4)	STEP (7)	LAST NAME (11)	FIRST NAME (12)	MIDDLE NAME (13)	SEX (14)	DATE OF ORIGINAL APPOINTMENT (18)	CIVIL SERVICE ELIGIBILITY (21)
General Manager C	26	2	GILBAS	REY DENNIS	LLAMAS	M	07-01-2004	
Division Manager C	22							
Senior Corporate Budget Analyst	15	2	PENOS	MARY JOYCE	BUNAGUA	F	01-06-2014	Certified Public Accountant
Administrative/General Services Officer A	16	1	GERONA	LORENA	FERRERAS	F	08-01-2005	CS Professional Eligibility
Administrative Services Aide	4	1	GUADAMOR	DOMINADOR	GARLAN	M	07-02-2018	
Property/Supply Assistant B	8	1	CALUPIT	GEMMA	HANDIG	F	01-02-2006	
Division Manager C	22							
Utilities/Customer Service Assistant E	4	2	VITERO	RORY	PALACIO	M	08-04-2005	
Utilities/Customer Service Assitant D	6	6	GEROLIA	JOSE SAREX	GILLEGO	M	02-01-2002	CS Sub- Professional Eligibility
Clerk Processor C	4	2	LUZURIAGA	SHIELA MARIE	BAJARO	F	01-02-2006	
Data Encoder	7							
Water/Sewerage Maintenance Man A	8	1	DELMONTE	NOEL	CHAVEZ	M	07-01-2002	
Administrative Services Aide	4	2	LAO	VENICE	ADVINCOLA	M	08-01-2007	
Clerk Procesor B	6	1	BRENCHES	SHARI MARIE FRANCINE	GRULLA	F	07-02-2018	CS Professional Eligibility
Water Maintenance Man C	4	4	GOLPEO	DINDO JR	FORTUNO	M	07-01-1995	
Water Resources Facilities Operator B	6	8	JAVIER	EUSTAQUIO	HALLIG	M	07-05-1994	
Water/Sewerage Maintenance Man A	8	1	TAÑADA	SAMSON	HIBE	M	07-05-1994	
Division Manager C	22							
Water Recources Facilities Tender B	4	5	GENETIA	PEPITO	GRANADO	M	07-01-2004	
Water Maintenance Man C	4	5	AGNOTE	RONALDO	GUAN	M	07-01-2004	
Utilities/Customer Services Officer B	14							

Water/Sewerage Maintenance Man B	6							
Water Resources Facilities Tender B	4	1	GOYAL	JIMMY	GERNALE	M	07-01-2016	
Water Maintenance Man C	4	1	JAVIER	ANTONIO JR	HALLIG	M	07-01-2016	
Water Maintenance Man C	4	1	LASALA	NOMER	GOYAL	M	07-02-2018	

Three of the Employees with Enough Service in the Water District has been Reclassified on their respective post namely:

- Noel C. Delmonte – Clerk Processor C to Water/Sewerage Maintenance Man A
- Samson Tañada – Water Resource Facilities Tender A/ Water/Sewerage Maintenance Man A
- Gemma H. Calupit – Storekeeper D to Property/Supply Assistant C

Three of the Job Orders that has qualified on the HRMPSB Requirements has been appointed on permanent positions

- Shari Marie Francine G. Brenches – Clerk Processor B
- Nomer G. Lasala - Water Maintenance Man C
- Dominador Guadamor Jr. - Administrative Services Aide

➤ **COMMERCIAL DIVISION**

Re-Organization of the Billing System

The Billing Section as monitored by Ms. Shiela Marie B. Luzuriaga, has been updated by the Local Water Utilities Administration, continuously improving the service to its maximum capacity. The Management still seeks I.T. Improvements on the Read and Bill Program to minimize the piling of task of the Meter Reading Team.

Water Rates Increase

LWUA's Board of Trustees Resolution No. 69. S. 2018 dated July 26, 2018, or the Approval of the Water Rates Increase Implementation effective for the November Billing through BWD Board of Directors Resolution No. 33, S of 2018 Code 08 with the following Matrix

Water Connection	Min – 10 Cu.m	11-20 cu.m	21-30 cu.m	31-40 cu.m	41-50 cu.m
RESIDENTIAL/GOVT.	182.00	19.50	21.00	22.50	23.75
COMMERCIAL/IND.	364.00	39.00	42.00	45.00	47.50
COMMERCIAL A	318.50	34.10	36.75	39.35	41.55
COMMERCIAL B	273.00	29.25	31.50	33.75	35.60
COMMERCIAL C	227.50	24.35	26.25	28.10	29.65